

VOLUNTEER INFO FORM

Thank you for your interest in volunteering at the Carnegie Arts Center. As a private, non-profit organization, the Carnegie Arts Center Foundation relies on volunteers for essential help in every aspect of operating the Carnegie Arts Center. The information you provide will help us place you in a volunteer position which best suits your interests and skills. You may attach additional pages, if needed.

Name: _____

Address: _____ Zip Code: _____

Home phone: _____ Work phone: _____ Cell: _____

Email Address: _____

Are you a student? Yes No Name of School: _____ Grade/Year _____

Date of Birth: _____ Languages spoken: _____ Current employer: _____

List any relevant experience and/or employment (or attach a resume):

Other volunteer experience:

Do you have training in CPR or first aid? Yes No

Are you interested in volunteering on a regularly scheduled basis? Yes No Not sure

Please indicate your preferred days and times to volunteer: Flexible

- | | | | | |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| <input type="checkbox"/> Wednesday | <input type="checkbox"/> Thursday | <input type="checkbox"/> Friday | <input type="checkbox"/> Saturday | <input type="checkbox"/> Sunday |
| <input type="checkbox"/> morning | <input type="checkbox"/> morning | <input type="checkbox"/> morning | <input type="checkbox"/> morning | <input type="checkbox"/> morning |
| <input type="checkbox"/> afternoon | <input type="checkbox"/> afternoon | <input type="checkbox"/> afternoon | <input type="checkbox"/> afternoon | <input type="checkbox"/> afternoon |
| <input type="checkbox"/> evening | <input type="checkbox"/> evening | <input type="checkbox"/> evening | <input type="checkbox"/> evening | <input type="checkbox"/> evening |

Please indicate which of the following areas interest you as a volunteer (please check all that apply):

- | | | | | |
|--|--|---|--|--------------------------------------|
| <input type="checkbox"/> Office | <input type="checkbox"/> Gallery | <input type="checkbox"/> Docent | <input type="checkbox"/> Special Events | <input type="checkbox"/> Other |
| <input type="checkbox"/> Assisting Customers | <input type="checkbox"/> Exhibition Installation | <input type="checkbox"/> Exhibition Tours: Adults | <input type="checkbox"/> Set up/Service/Clean up | <input type="checkbox"/> Newsletter |
| <input type="checkbox"/> General Clerical | <input type="checkbox"/> Attendant | <input type="checkbox"/> Exhibition Tours: Kids | <input type="checkbox"/> Purchasing | <input type="checkbox"/> Maintenance |
| <input type="checkbox"/> Computer Work | <input type="checkbox"/> Artwork Receiving | <input type="checkbox"/> Classroom Visits | <input type="checkbox"/> Hands-on Projects | <input type="checkbox"/> _____ |

Please provide us with two personal references:

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Relationship to you: _____

Relationship to you: _____

To meet the requirements of our insurance some volunteers may need to undergo background checks and fingerprinting. Please answer the following questions and sign below to certify your responses.

Have you ever been convicted of a felony? Yes No

Would you object to a background check and/or fingerprinting? Yes No

I certify that the above information is true and accurate to the best of my knowledge.

Signature

Date

Thank you for your interest in the Carnegie Arts Center. Please understand that it is not always possible to accommodate all volunteers in terms of their interests and availability. Some of our volunteers will be working in the Carnegie Arts Center and some opportunities exist to work from home (such as newsletter editing or bulk mail preparation). We will do our best to engage everyone who desires to volunteer for the Carnegie Arts Center to create a fulfilling and enjoyable volunteer experience. Our Volunteer Guild will provide training and social opportunities for all volunteers. Annual Volunteer Guild dues of \$10 will be collected in order to support the activities of the Guild in maintaining a positive atmosphere for all volunteers.

Please return to:

Carnegie Arts Center Foundation
PO Box 2568 • Turlock, CA 95381
Temporary Office: 300 E. Main St • Turlock
209 | 632-5761

If you have any questions, please contact:

Kristi Gemperle, Volunteer Committee Chairperson
209 | 667-4518
email: MKGemp@hotmail.com

Mission Statement

The Carnegie Arts Center Foundation seeks to preserve our past and create our future by providing funds for and overseeing the preservation, expansion and operation of Turlock's historical Carnegie Arts Center as a public venue for cultural enrichment.