

# CARNEGIE | ARTS CENTER

250 N. BROADWAY, TURLOCK, CA 95380 CARNEGIEARTSTURLOCK.ORG | (209) 632-5761

## Field Trip Request Form 2021-22 (After School Program)

Name of School:	
City/District:	
Name of Teacher(s):	
Contact info (phone & email):	
Number of students: (max 70 students per time slot)	Grade level:
Date requested:	Alternate date:
Time of arrival:	
Do you want to include the hands-on art activity? (materials fee of \$2 per student will apply)	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you requesting funding assistance for transportation?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

**Please submit this form via fax to (209) 250-0070, or via email to Megan Hennes, Assistant Director for Public Programs at [megan@carnegieartsturlock.org](mailto:megan@carnegieartsturlock.org)**

**If you choose to include the hands-on art activity an invoice will be sent to email address provided above.**

**We will do our best to accommodate your first choice of date.**

### **School Bus Transportation Funding Policy and Procedure**

We continue to have a limited amount of bus transportation funding available.

Schools within 20 miles of the Carnegie are eligible to receive up to \$200 per bus. (Turlock, Keyes, Ceres, Denair, Hughson, Hilmar, Livingston, Atwater, Delhi, Patterson, Newman, Modesto)

Schools more than 20 miles from the Carnegie may receive up to \$250 per bus.

Requests will be considered on a first come, first served basis. Funding will be limited and no funding is guaranteed until a request has been approved.

**Following each visit, the school must send an invoice for actual bus cost to be reimbursed by the Carnegie. Checks for reimbursement will be issued in amounts not to exceed the maximum dollar allotment per bus.**